

ACCOUNTING

Associate Degree
10-101-1

The Associate of Applied Science degree in Accounting prepares its graduates for entry-level positions in a variety of business enterprises. The Accounting program is designed to build a solid foundation in accounting principles, theories, and practices. Program objectives focus on the study of financial, managerial, and tax accounting theory and procedures along with developing intellectual, interpersonal, and communication skills. Over the course of study students develop the ability to apply generally accepted accounting principles, make sound and ethical decisions, and use common business and accounting software.

Program Outcomes

- Prepare financial statements and related schedules in conformity with generally accepted accounting principles.
- Apply accounting skills and principles creatively and innovatively in accordance with the standards of professional ethics.
- Process financial transactions throughout the accounting cycle.
- Analyze financial and business information to support planning and decision-making.
- Perform payroll preparation, reporting, and analysis tasks.
- Perform cost accounting preparation, reporting, and analysis tasks.
- Perform individual and/or organizational tax accounting preparation, reporting, and analysis tasks.
- Identify internal controls to reduce risk.

Graduates Have Found Employment As

- Accounts Payable/Receivable Clerk
- Payroll Clerk
- Accounting Clerk
- Assistant Accounting Manager
- Accountant
- Accounting Assistant
- Cost Accountant
- Plant/Branch Accountant

View the entire course listing (<http://catalog.blackhawk.edu/courses>).

Semester 1		Credits
101-111	Accounting I	4
804-123	Math with Business Applications	3
801-195	Written Communication	3
102-148	Introduction to Business and Management	3
103-128	Introduction to Microsoft Office Suites	2
Credits		15
Semester 2		
101-112	Accounting II	4
101-130	Accounting Information Systems	3

101-135	Payroll Accounting	2
101-136	Computerized Accounting	2
103-107	Intermediate Excel	2
801-198 or 801-196	Speech or Oral/Interpersonal Communication	3
Credits		16
Semester 3		
101-113	Corporate Accounting I	4
101-123	Income Tax Accounting	4
809-198	Introduction to Psychology	3
809-143	Microeconomics	3
Credits		14
Semester 4		
101-124 or 101-134	Applied Income Tax or Accounting Internship	2
101-150	AIPB Certified Bookkeeper Review	3
101-125	Cost Accounting	4
103-126	Introduction to QuickBooks	1
103-178	Advanced Microsoft Excel	2
809-196	Introduction to Sociology	3
Credits		15
Total Credits		60

General Education Courses Within Program

Code	Title	Credits
801-195	Written Communication	3
804-123	Math with Business Applications	3
801-198 or 801-196	Speech Oral/Interpersonal Communication	3
809-143	Microeconomics	3
809-196	Introduction to Sociology	3
809-198	Introduction to Psychology	3

Associate Degrees and Technical Diplomas are part of a larger model of BTC's Career Pathways which link related academic programs in sequence. Each program within a career pathway offers direct job preparation and a path to the next level of academic programming.

To view the connected program model, visit the Accounting Career Path (<http://catalog.blackhawk.edu/academics/associate-degrees/accounting/AccountingCareerPath.pdf>) (PDF).